MCDA Board Meeting

Friday, February 11, 2022, 11:00 am

Virtual via Zoom

**Present**: **Natasha OrtizFortier, Kimberly Mills, Viktoriya Selden, Marilyn Maze, Natalie Kauffman, Tessa McKenzie**

President OrtizFortier called the meeting to order at 11:02 am.

President OrtizFortier welcomed everyone to the meeting.

Minutes from the MCDA January 2022 virtual meeting were approved.

**MCDA Spring 2022 Conference** - Natasha OrtizFortier shared updates:

Secured Dr. Sharon Givens (president of NCDA) as the keynote speaker.

Lakeisha Matthews and Milton Hutt have been invited to present.

Secured Leelynn’s (9495 Old Annapolis Rd suite a, Ellicott City, MD 21042) for Happy Hour – no minimum, no rental fee. We pay for whatever we buy.

* It will be happy hour time at the restaurant. Outside patio is nice and an indoor private room is available.

Kimberly is working on recruiting presenters from Bowie State University.

There are three presenter slots available (1 in the morning and 2 in the afternoon). There are 2 options for each, which adds up to a total of 6 presenters.

Registration is up.

Call for proposals is up.

For co-sponsor organizations, we can offer MCDA membership rates for registration (there will be a code).

**EEP Program** - Natasha OrtizFortier

The program was not approved for CEUs, which will negatively impact participants. MCDA has already collected money for current participants.

**Collaboration** - Tessa McKenzie

Meeting of the Minds – have not met in a while

* Tessa asked if we can offer MCDA membership discount to them? Everyone said yes.

VCDA does their own version of MD Cares. She can reach out to them about the conference.

Will reach out to MACCA (<https://www.macca.net/>) and the NJ CDA President, Rosaria Pipitone (pipitoner@rowan.edu), about the conference.

Will get to networking to spread the word about the MCDA conference.

Asked for feedback on the networking event that Marilyn and Viktoriya attended. They said the platform was not helpful for that particular event due to a small group of participants. Marilyn talked about another one used at a different conference that worked well. Tessa would like to have some networking opportunities regularly, maybe once a month. Natalie talked about the following 2 opportunity’s she regularly attends:

* MCA’s MASERVIC group that meets for 90 minutes every other Tuesday beginning at 12 pm. It is free, open (you do not need to be a member), unstructured, reduces anxiety and provides great information regarding soul-soothing support for self and the clients. To find out about the group and how to register for the upcoming March 1st gathering, connect to the following MCA page: <https://www.mdcounseling.org/MASERVIC>
* NCDA’s once a month, hour-long Private Practice, Business/Industry & Agencies Constituency group meeting. Association membership is required to attend.

Anne Hull is giving away books and would like her information shared.

**Board Recruitment and Award Nominations** - Natasha OrtizFortier

Encouraged the Board to invite people if appropriate

Asked if Natalie can update the awards page. Natalie will update it, but we need to decide what awards to give out.

Natalie suggested that we structure it in a way that’s easy and makes sense. She suggested we use the method developed by ACA: nomination letter and supporting documentation. She will draft it.

Tessa asked if we can self-nominate. The Board said yes.

**Legislative Update** - Natalie Kauffman

The link for free COVID testing kits is now included on our online Legislative page.

NCDA January updates are up, next week will be the first February update.

Please check out the MCA legislative information added since this meeting.

Natalie also shared the following FREE opportunities:

* CERIC is providing a series of 3 free webinars focused on Canadian labor market information for the career practitioner. Learn more & register through: <https://ceric.ca/ceric-events/webinars/labour-market-information-series-new-lmi-for-career-practitioners-in-canada/>
* New England (CDA) Consortium – free conference with CEs provided. More information is available through: <https://www.ncda.org/aws/NCDA/pt/sd/calendar/256335/_blank/layout_details/false>

Additionally, Natalie suggested that MCDA develop a calendar of upcoming events similar to the one that can be found at the bottom of NCDA’s home page.

* Marilyn replied that our website has a calendar. We just have to fill it. It’s under Events.
* Natalie was given permission to modify it.

**Additional Updates** – Natasha OrtizFortier

Rose doesn’t seem to have credentialing updates.

Finances: We finally know how much money we have:

* Maria did a lot of work to help with transparency and getting the information
* Current balance: $14,046 (from Maria’s email, which includes additional information)
* We have a new accountant
* Marilyn – Cathy Eaton, Exec@MDCounseling.org, MCA’s Executive Director, is a good GO TO person to have questions answered.

Jennifer and Tessa putting out information for social sites. There is an individual interested in helping with the Newsletter. Jennifer will work with this person.

Maria is working with the Treasurer Elect because she will be stepping down this summer.

**Programming** – Kimberly Mills:

Sunday’s presentation went well. It had about 20 participants.

* They did a push for proposals. 1 person said she will submit and will pass the word to others.

Dr. Sujata will present on March 1st.

There are two proposals for the conference received so far.

Kimberly will present with a coworker.

Marilyn asked if someone can reach out to the Bureau of Labor Statistics for a presentation on the labor market. Natalie has a contact and will ask.

Viktoriya may submit a proposal on disability disclosure and accommodations.

Natasha said if there are too many presenters, some can be used for programming in the future.

**Website** – Marilyn Maze

Figured out how to set up recorded webinars. Lisa will keep it up.

Newsletter – we should talk what it should include. The volunteer is new and will need guidance. (The volunteer has since quit.)

Adjournment 11:55

Minutes taken by Viktoriya Selden

Next Meetings:

* Friday, April 8, 2022 11:00 a.m.-12:15 p.m. (MCDA Board Meeting)
* Friday, May 8, 2022 11:00 a.m.-12:15 p.m. (MCDA Board Meeting)
* Friday, June 10, 2022 11:00 a.m.-12:15 p.m. (Last MCDA Board Meeting for 2021-22 Leadership Team)
* Friday March 4, 2022 11:00 a.m.-12:15 p.m. (MCDA Conference Planning)
* Friday, April 1, 2022 11:00 a.m.-12:15 p.m. (MCDA Conference Planning)
* **MCDA Conference & Networking Happy Hour \_Thursday, April 28**